



VIEWING IMAGES:

- 1) Once you receive your email with the Gallery Link, enter the link into a web browser.
- 2) On the landing page, select OPEN GALLERY
- 3) In the Top Right corner of the thumbnail page, you may see:
COMPARE PHOTOS
DOWNLOAD ALL
SLIDESHOW
- 4) You may click on the first image, and scroll through them manually. Or you can select VIEW SLIDESHOW, where the system will autoscroll through the images for you.

COMPARE IMAGES:

- 1) Click Compare Images
- 2) Select the two images you would like to compare side by side.
- 3) Top Left › EXIT COMPARE MODE to close out and go back to the Thumbnail page.

SELECTING FAVORITES FOR ALBUM:

- 1) Click on the image you want to include in your album
- 2) Select the STAR icon below the image. This will flag it as a favorite, and will notify me which ones that you have chosen to include. *(See your signed contract to confirm Album Size)*

DOWNLOAD IMAGES:

- 1) If your signed contract includes DIGITAL Files of the images, you will see the DOWNLOAD option available on your gallery page.
- 2) To Download an individual image:
 - Select the image you would like to download
 - Click the down arrow or DOWNLOAD feature below the selected image.
- 3) To download ALL images:
 - Click DOWNLOAD ALL
 - Enter in your Email address › Click Download All button
 - Enter Password/Pin provided in original email from Samantha Casper Photography *(if applicable)*
 - You will receive a ZIP drive folder, with all compressed images.
 - Locate the ZIPPED folder on your hard drive (sometimes found in your DOWNLOADS folder)
 - Right Click on the ZIP Folder › Select EXTRACT ALL › Choose location where you would like to store the images › Click EXTRACT

If you have any questions or concerns regarding your images or the steps above, reply back to the original email you received or send a direct message to:

hello@samanthacasper.com